



PO Box 403
Butler, WI 53007
Phone 262-783-2500
Fax 262.783.2515
www.sharewi.org

June 2010

Dear SHARE Host Site Leader,

SHARE's 25th Anniversary Year is in full swing, and here at the main office we are excited about all the great activities that are going on during this special time. We wanted to give you an update, as well as introduce a few new, fun activities!

Yours in partnership,

Paulette Flynn
SHARE Executive Director

Anniversary SHAREwear Is Here!

Enclosed please find an order form for Anniversary SHAREwear, all featuring the logo at the top of this letter. Please make copies of this form available to your members.

- Also enclosed is a SHAREwear Gift Certificate that you can use to order merchandise for your host site. You can use this free merchandise however you want...to recognize a special volunteer, give away at your Host Site Anniversary Celebration, etc. To order, use the order form to indicate sizes/colors and attach the gift certificate to it.
- Members can order SHAREwear through the main office via mail or phone. Payment must be submitted with their orders.
- Members can also order merchandise through host sites. You will need to send in orders to the main office, and you will be responsible for collecting the payment. SHAREwear ordered through host sites will be billed separately on the green Invoice. There's no need to send in payment separately for SHAREwear orders you take at your host site—just combine it with your regular payment.
- Only SHAREwear orders received by the monthly deadline for food orders to the main office will be shipped on that month's food load. We will send a copy of SHAREwear order forms in the Load Packet.

Host Site Anniversary Celebration Food

Enclosed also find a Host Site Anniversary Celebration Food Order Form and Anniversary Food Gift Certificate. Some host sites are planning to hold their Anniversary Celebrations early this summer, so we wanted to get this info out ASAP. Be sure to read the instructions on the reverse of the order form. Supplies are limited, so please ONLY select food from the special order form for use at your party. Orders will be honored first come, first served, and we will contact you if our supply runs low on any items you order. You can also use the gift certificate to order food on the regular monthly SHARE order form. Be sure to indicate what SHARE Day you need to receive the food.

Host Site Anniversary Party Packs

This month volunteer teams at the warehouse will be assembling a customized Anniversary Party Pack for each host site. Each one will include balloons, buttons, coffee, napkins, pens and more that you can use to make your host site's Anniversary Celebration a truly festive event! Our plan is to send out the majority of these boxes on the July food loads. **If your host site is planning to hold your celebration before the end of July, please contact Bill at the main office ASAP!**

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Host Site Anniversary Celebration Invitation Postcards

In May, we sent each host site a bundle of postcards that you can use to invite volunteers, members, partners and local dignitaries to your host site's Anniversary Celebration. If you run low, please indicate the number you need on the back of your purple Host Site Monthly Report and we will send them to you on the next food load.

Donation Request Letter & Response Form

In the May Pink Report we sent these forms out, and customizable Word documents are available on the Tips & Resources page in the Coordinators Section of the SHARE website. You can use them to solicit donations from local businesses in support of your host site's Anniversary Celebration.

Open House Set For Saturday, October 2

Save the date! We will be holding an Anniversary Open House here at the main warehouse in Butler, WI, on Saturday, October 2 from 1–4pm! There will be a special volunteer recognition program, entertainment, light refreshments, a door prize drawing, SHARE history memorabilia, and more! It'll be a fun time to celebrate the achievements of you, our amazing volunteers. We know that many host sites are far away and may be unable to travel the long distance to the warehouse, but if it's at all possible for your team to make the trip we would be delighted to see you here. Stay tuned to future host site communications for more details.

Anniversary Cookbook

Our goal is to reach 500 recipes, and so far we have about 100! **The deadline for recipes submitted on paper forms has passed, but if you have any forms on hand, please mail them in to the main office ASAP.** Recipes can be submitted online through Friday, June 18. Go to www.typensave.com and use the group login "sharewisconsin" and the password "anniversary". We need your help to achieve our goal of raising over \$16,000 for the SHARE Cares Food Fund through this project!

Summer Drawing

June is the first month of the Anniversary Summer Drawing, so **please ask each member who picks up an order this month to fill out one of the tickets** that were sent in last month's Load Packet. You'll need to continue doing so through August, then send in all of the duplicate tickets with the names and phone numbers to the main office by the Friday after August SHARE Day. If you need additional tickets, indicate the number you need on the purple Host Site Monthly Report. We have secured some great new prizes in the past few weeks and will send an updated flyer with the June Pink Report.

Host Site Histories

So far we have received histories from 22 host sites, and **the deadline for submitting host site histories is June 30!** We would greatly appreciate it if you could take the time to fill out the form. A customizable Word document is available on the Tips & Resources page in the Coordinators Section of the SHARE website. We plan to publish all of the histories we receive on the SHARE website, and we will select a limited number for publication in a special edition of *The SHARE Times* this fall.

Anniversary Proclamations

In March we sent a Proclamation Request Letter and Sample Proclamation for you to use when soliciting recognition from your local government. Customizable Word documents are available on the Tips & Resources page of the SHARE website. **Please send these to your local government ASAP**, as it often can take several months for them to issue the proclamation. When you receive a proclamation, please mail a copy to the office.